

# **MEMORANDUM OF UNDERSTANDING FOR CONDUCTING DIFFERENT SKILL DEVELOPMENT PROGRAMMES UNDER THE AEGIS OF NATIONAL COMMUNITY COLLEGE FOR SKILL DEVELOPMENT**

This Memorandum of Understanding (MoU) signed between Indira Gandhi Technological and Medical Sciences University (IGTAMSU), Ziro, Arunachal Pradesh and ..... for mutual and technical cooperation witnesseth as under :

1. The Indira Gandhi Technological and Medical Sciences University (hereinafter called the University), Ziro, Arunachal Pradesh is established under Indira Gandhi Technological and Medical Sciences University Act 2012 of the Government of Arunachal Pradesh and is engaged in training, research, consultancy, publications and conference organisation with a view to strengthening the cause of vocational, employment centric, technological and medical education.
2. ..... is a Society / Trust / NGO / Proprietary / Partnership / Company / Cooperative / Organisation (hereinafter called the Collaborating Agency) engaged in education and training in the vocational and job oriented areas having its outfit at .....  
.....
3. The duties and responsibilities of the University and the Collaborating Agency will be as under :

## **Duties and Responsibilities of the University :**

- (a) To approve the curriculum and the teaching methodology for different skill development courses at Certificate, Diploma and Advanced Diploma levels.
- (b) To monitor and evaluate the performance of the Collaborating Agency.
- (c) To inspect and to advise the Collaborating Agency.
- (d) To register the names of the trainees forwarded by the Collaborating Agency.
- (e) To conduct the periodical examination and evaluation.
- (f) To receive 50% of the fee charged by the Collaborating Agency (total fee for Certificate / Diploma / Advanced Diploma will be Rs. 10,000 / Rs. 12,500 / Rs. 15,000 respectively).
- (g) To award Certificate / Diploma / Advanced Diploma to the successful candidates.

## **Duties and Responsibilities of the Collaborating Agency :**

- (a) To have requisite facilities including equipment and infrastructure for providing skill based training.
- (b) To invite trainees to join different skill development programmes.
- (c) To provide 300 hours / 400 hours / 500 hours of theoretical and practical training for Certificate / Diploma / Advanced Diploma level skill development programme.
- (d) To cooperate with the University in conducting periodical evaluation and examination.

- (e) To remit 50% of the fee charged from the trainees (total fee for Certificate / Diploma / Advanced Diploma will be Rs. 10,000 / Rs. 12,500 / Rs. 15,000 respectively).
- (f) To submit Progress Report every month regarding the number of trainees registered and trained besides the progress made by the trainees.
- (g) To provide employment / entrepreneurial facilities after successful completion of the skill development programme.

4. This Memorandum of Understanding (MoU) is valid for a period of two years only effective from the date of the signing of the MoU. The same will automatically lapse after two years. The Collaborating Agency will be required to apply again for signing of the new MoU. The University will examine the performance of the Collaborating Agency and based on their performance, the new MoU may be signed with new terms and conditions.
5. In case of any dispute, the matter will be settled outside the Court with the help of an Arbitrator to be jointly appointed by the University and the Collaborating Agency.
6. The Collaborating Agency may help the trainees in getting personal loan for them from any Bank / Funding Agency for enabling the trainees to successfully complete their training. However the University will not be responsible for repayment of the loan taken by the trainees. Accordingly the trainees will be responsible for repayment of the loan taken by them.
7. The Collaborating Agency may further take assistance from the local bodies, schools, colleges and other grassroot level organisations with the prior permission from the University for making the skill development programmes a success.
8. The intellectual property of the University and the Collaborating Agency will remain with the respective ones.
9. The Collaborating Agency will be permitted to encourage the trainees to get registered for more than one skill development programme provided it does not clash with the timings of the other programme(s).
10. The permission to the Collaborating Agency for running the National Community College for Skill Development has been granted on a nonexclusive basis.

In testimony where of, the Representatives of the University and the Collaborating Agency do hereby put their respective signatures for the continuance of the MoU.

.....  
Name of the Collaborating Agency

Indira Gandhi Technological and Medical  
Sciences University, Ziro, Arunachal Pradesh

Signature of the Authorised Person

Signature of the Authorised Person

WITNESS :

1.

2.